

## NOTICE TO BIDDERS

The City of Roma, Texas, is soliciting sealed bids to be received by the City Manager's Office located at 77 E. Convent Ave. Roma, Texas 78584. City of Roma normal business days are Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. and shall be closed on recognized holidays.

Bids shall be addressed to: City Manager, City of Roma, and P.O. Box 947. Roma, Texas 78584, if hand delivered or parcel delivered at 77 Convent Street, Roma, Texas 78584. **Bids shall be received July 7, 2014 until 3:00 p.m., at the Roma City Hall located at 77 Convent Street, Roma, Texas 78584.** Shortly thereafter all submitted bids will be gathered and taken to the City Council Meeting Room to be publicly opened and read aloud. **Any bid received after the closing time will be rejected and returned to the bidder unopened.** The Bid shall be for:

### **Riverview Land Leveling Project**

The project in general, includes, but is not limited to, the following:

**Importing, placing and compacting approximately 198,000 CY of fill into an approximately 14-acre site behind Riverview Shopping Center, and related appurtenances.**

The project shall be a complete and operational system capable of providing the functions intended. Plans, proposal forms, specifications, and contract documents may be viewed at the City Hall, Roma, Texas during normal business days or may be obtained by interested parties for fifty dollars (\$50.00) non-refundable, per set or copy, by contacting Rio Delta Engineering, 921 S. 10<sup>th</sup> Ave., Edinburg, Texas, 78539 or by calling (956) 380-5152. Requests by facsimile can be made to Rio Delta Engineering by calling at (956) 380-5083

The City of Roma reserves the right to accept or reject bids submitted; waive formalities in bidding; accept the bid deemed most advantageous to the City, and to hold the bids for a period of sixty (60) calendar days without taking action.

If the bid amount is over twenty-five thousand dollars (\$25,000.00) for construction of the project, a bid guarantee equivalent of five percent (5%) of the bid price will be required from the bidder. The "bid guarantee" shall consist of a firm commitment, such as a bid bond executed by a surety company authorized to do business in the State of Texas, in accordance with Article 5160, Vernon's Texas Civil Statutes, and amendments thereto, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will upon acceptance of his/her bid, execute such contractual documents as may be required within the time specified.

Bidders are expressly advised to review the contract documents fully. Unless all bids are rejected, the City will give Notice of Award of Contract to the successful bidder as soon as possible, consistent with the time for thorough analysis of bids submitted. Bidders are expected to inspect the site of work and to inform themselves regarding all local conditions which may affect their bid.

Conditional bids will not be accepted. Bids sent via facsimile shall not be accepted. **Bids shall be sealed and prominently marked on the lower left hand corner of bid envelope with the corresponding project title.**

Please direct your questions regarding the preparation of bids to the Engineer at the number shown above.