

CITY COUNCIL

ROBERTO A. SALINAS, *Mayor*
RAMIRO SARABIA, *Councilman*
MARY LOU G. CRUZ, *Councilwoman*
GILBERTO RAMIREZ, Jr., *Councilman*
CARLOS M. GONZALEZ, Jr. *Councilman*



MEMORANDUM

Date: February 10, 2017

From: Crisanto Salinas, City Manager

Ref: City of Roma –Roma Landfill Soil Boring Implementation
Request for Qualifications and Bid for
Water Well Drilling and Water Well Pump Installers

The City of Roma is requesting Request for Qualifications and Bid for Water Well Drilling and Water Well Pump Installers for the Roma Landfill Site.

Please contact Mr. Jesse Lara, Public Works Director at (956) 849-1411 or at his cell (956) 263-0408 for more details on this project.

The submission requirements for this proposal are also included on the attached format.

The deadline for submission of proposals is **Wednesday March 1, 2017 at 2:00 p.m.** The City of Roma reserves the right to negotiate with any and all persons or firms submitting proposals.

The City of Roma is an Affirmative Action/Equal Opportunity Employer.

CITY COUNCIL

ROBERTO A. SALINAS, *Mayor*
RAMIRO SARABIA, *Councilman*
MARY LOU G. CRUZ, *Councilwoman*
GILBERTO RAMIREZ, Jr., *Councilman*
CARLOS M. GONZALEZ, Jr., *Councilman*



City of Roma Roma Landfill Soil Boring Implementation Request for Qualifications and Bid for Water Well Drilling and Water Well Pump Installers

The City of Roma is issuing this Request for Qualifications (RFQ) in search of candidates ("Candidates") who have the necessary qualifications as set forth in this RFQ to be qualified to bid water well drilling projects and water well pump installers administered by the Texas Department of Licensing and Regulation. Whether a Candidate has such qualifications will be determined based on experience, qualifications and project cost. Qualified Candidates may be required to meet additional qualifications as necessary. Candidates responding to this RFQ do so with the understanding that they are not guaranteed the awarding of contracts and work. Qualifications and Bids will be received on **Wednesday March 1, 2017 at 2:00 p.m.**

Hand Delivery, Courier or US Mail Address:

City of Roma

Attn: Mr. Crisanto Salinas, City Manager

77 Convent Street

P.O. Box 947

Roma, Texas 78584

The City of Roma reserves the right to reject any or all bids or to waive any informalities in the bidding. Bids may be held by City of Roma for a period not to exceed 60 days from the date of the bid opening for the purpose of reviewing the bids and investigating the bidders' qualifications prior to the contract award.

All contractors and/or subcontractors who are debarred, suspended or otherwise excluded from or ineligible for participation on federal assistance programs may not undertake any activity in part or in full under this project. All contractors/subcontractors must be enrolled in SAM.gov and shall have a DUNS number.

Roma Landfill Soil Boring Implementation-Licensed Water Well Driller

The City of Roma (City) Municipal Solid Waste Landfill (MSWL) unit is located 3 miles northwest of Roma and 1 mile north of FM 650. The location based on driving directions is US Hwy 83 west from Roma to FM 650, then west approximately 2.5 miles to Sunset Road, then north approximately 0.8 miles to the landfill entrance. The current facility boundary (MSW Permit 954) is 44.4 acres. The expansion area is located due west and abutting the City's current permitted facility boundary. The entire tract of land for the landfill expansion is 144.47 acres. Site map with boring locations will be provided and boring locations will be staked by the City.

All borings, subsurface investigations, and plugging and abandonment must be conducted in accordance with applicable rules in Title 16 TAC Chapter 76 (Water Well Drillers and Water Well Pump Installers, administered by the Texas Department of Licensing and Regulation), including the preparation and submittal of boring installation and plugging reports, if required.

1. All borings will be advanced using an air rotary drilling rig
2. Boring Diameter= 4-inches
3. Minimum # of Borings= 11
4. Boring Depths range from approximately 80 feet up to 150 feet.
5. Total boring linear feet (LF)= 1,230 LF
6. Driller must provide cuttings continuously.
7. Driller must provide a piece of plywood or similar to temporarily cover each boring hole. Driller must remove and dispose of plywood upon project completion.
8. The City will provide a consultant (Enprotec / Hibbs & Todd, Inc. (eHT). The on-site professional geoscientist or engineer will continuously log the lithology.
9. After drilling, the bore holes must be left open about a week to determine if water accumulates in the bore holes.
10. eHT will return in about a week to check for the presence of water with a gauging tape prior to plugging. eHT will contact Driller upon completion and notify of findings.
11. Driller will plug all borings based on drilling and water static level results by pumping grout from the bottom of the bore hole up in accordance with the applicable rules in Title 16 TAC Chapter 76. in accordance with the applicable rules in Title 16 TAC Chapter 76.
12. Alternates: If needed due to water in borings, borings will be plugged by Driller with the applicable rules in Title 16 TAC Chapter 76. Driller will provide boring installation and plugging reports, if required by the Title 16 TAC Chapter 76. If prepared, the Driller will provide a copy of reports to the City.

BID FORM

Project Identification : Roma Landfill Soil Boring-Water Well Driller

This Bid is Submitted To: City of Roma

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with City of Roma in the form included in the Contract Documents to perform and furnish all Work as FOLLOWS:

All borings, subsurface investigations, and plugging and abandonment must be conducted in accordance with applicable rules in Title 16 TAC Chapter 76 (Water Well Drillers and Water Well Pump Installers, administered by the Texas Department of Licensing and Regulation), including the preparation and submittal of boring installation and plugging reports, if required.

1. All borings will be advanced using an air rotary drilling rig
2. Boring Diameter= 4-inches
3. Minimum # of Borings= 11
4. Boring Depths range from approximately 80 feet up to 150 feet.
5. Total boring linear feet (LF) = 1,230 LF
6. Driller must provide cuttings continuously.
7. Driller must provide a piece of plywood or similar to temporarily cover each boring hole. Driller must remove and dispose of plywood upon project completion.
8. The City will provide a consultant (Enprotec / Hibbs & Todd, Inc. (eHT). The on-site professional geoscientist or engineer will continuously log the lithology.
9. After drilling, the bore holes must be left open about a week to determine if water accumulates in the bore holes.
10. eHT will return in about a week to check for the presence of water with a gauging tape prior to plugging. eHT will contact Driller upon completion and notify of findings.
11. Driller will plug all borings based on drilling and water static level results by pumping grout from the bottom of the bore hole up in accordance with the applicable rules in Title 16 TAC Chapter 76.
12. Alternates: If needed due to water in borings, borings will be plugged by Driller with the applicable rules in Title 16 TAC Chapter 76. Driller will provide boring installation and plugging reports, if required by the Title 16 TAC Chapter 76. If prepared, the Driller will provide a copy of reports to the City.

2. Bidder has given City of Roma written notice of all conflicts, errors, discrepancies that it has discovered in the Contract Documents and the written resolution thereof by City of Roma is acceptable to Bidder.
3. Bidder has included a Statement of Bidder's Qualifications.
4. Bidder will complete Work in accordance with the Contract Documents for the following price.

**BID PROPOSAL
FOR LABOR, MATERIAL, EQUIPMENT AND INCIDENTALS:**

Item No	Estimated Quantity	Description and Unit Price (Price to be written in words)	Unit Price	Total Price
1	1 LS	Furnish and Install Mobilization for both the soil boring installation (Item #2) and for the soil boring plugging (Item #4), requirements according to the Contract Documents for _____ Dollars and _____ Cents per lump sum (LS).	\$ _____ /LS	\$ _____
2	1,230 LF	Furnish and Install eleven (11) geotechnical soil borings including drilling and sampling according to the Contract Documents for _____ Dollars and _____ Cents per linear feet (LF).	\$ _____ /LF	\$ _____
3	1 LS	Furnish and Install plywood and cover eleven (11) geotechnical soil borings including removal and disposal of plywood after completion, according to the Contract Documents for _____ Dollars and _____ Cents per LS	\$ _____ /LS	\$ _____
4	1,230 LF	Furnish and Install by plugging eleven (11) geotechnical soil borings after the appropriate waiting period when directed by the City, according to the Contract Documents for _____ Dollars and _____ Cents per LF.	\$ _____ /LF	\$ _____

ALTERNATE BID ITEMS

Item No.	Estimated Quantity	Description and Unit Price (Price to be written in words)	Unit Price	Total Price
1A	100 LF	Furnish and Install soil boring plugging by pumping grout from bottom up, if required in accordance Title 16 TAC Chapter 76, according to the Contract Documents for _____ Dollars and _____ Cents per LF.	\$ _____ /LF	\$ _____
2A	1 LS	Furnish boring installation and plugging reports, if required by the Title 16 TAC Chapter 76, according to the Contract Documents for _____		

		_____ Dollars and _____ Cents per LS.	\$ _____ /LS	\$ _____
Total Alternate Bid Price (Items 1A & 2A)			\$ _____	

(in words)

5. Bidder recognizes the importance to complete this Work in a timely manner therefore, Bidder agrees that this work will be substantially completed and ready for final payment on or before the number of consecutive days indicated here one hundred twenty (120).
6. Communications concerning this Bid shall be addressed to the Address of Bidder indicated elsewhere, or if different, as listed below:

7. The terms used in this Bid Form have the same meanings as those assigned in the Bidding and Contract Documents.

Submitted on _____, _____, 2017

Bidder's Signature

Please fill in the appropriate information shown below as it relates to your firm:

If Bidder is: 1. An Individual or Sole Proprietor

By: _____
(Individual or Sole Proprietor's Name)

Doing Business As: _____

Business Address: _____

Telephone No.: _____

Fax No.: _____

Tax ID Number: _____

DUNS Number (if applicable): _____

2. A Partnership

By: _____
(Firm Name)

General Partner Name: _____

Business Address: _____

Telephone No.: _____

Fax No.: _____

Tax ID Number: _____

DUNS Number (if applicable): _____

3. A Corporation

(Corporation Name) (State of Incorporation)

By: _____
(Name & Title of person authorized to sign)

Attest: _____

Business Address: _____

Telephone No.: _____

Fax No.: _____

Tax ID Number: _____

DUNS Number (if applicable): _____

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. Copies of an original notarized statement may be submitted for multiple Bids.

Submitted to: City of Roma
 Project Name: Water Well Driller and Water Well Pump Installer

1. Name of Bidder: _____
 Address: _____
 Telephone No.: _____
 Fax No.: _____
 Tax ID Number: _____
 DUNS Number (if applicable): _____

2. Type of Organization: Corporation Partnership Individual/Sole Proprietor
 Date Organized: _____ Date Incorporated: _____
 Number of Years in Contracting Business Under Present Name: _____
 Under what former name(s) has your organization operated?

3. Contracts on Hand:

Owner Name, Work, City, State	Contract Amount	Completion Date (Mo/Yr)

5. Has your organization ever failed to complete any work awarded to it? _____ If Yes, attach details.
6. Has your organization ever defaulted on a contract? _____ If Yes, attach details.
7. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers or principals? _____ If Yes, attach details.
8. Has your organization filed lawsuits or requested arbitration with regard to construction contracts within the last five (5) years? _____ If Yes, attach details.
9. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract?
 _____ If Yes, attach details.
10. List jurisdictions in which your organization's partnership or trade name is filed, if applicable.

11. List the projects most recently completed by your organization:

Owner Name, Work, City, State	Contract Amount	Mo/Yr Completed

12. List Trade References (Name, Contact Name, Address, Telephone)

13. List Bank References (Name, Contact Name, Address, Telephone)

14. Attach resume(s) for the principal member(s) of your organization, including the officers, and the proposed superintendent for the project.

The undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading, and hereby authorizes and requests any person, firm, or corporation to furnish any information requested by City of Roma in the verification of the information provided herein.

Signed this _____ day of _____, 20_____.

By: _____ (Signature) _____ (Title)

Print Name: _____

_____ being duly sworn deposes and says that the information provide herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this _____ day of _____, _____.

Notary Public:

My Commission Expires: _____